



## **Terms and Conditions of Homestay**

The provision of homestay accommodation for International Students attending Howick College (“School”) by the homestay applicants in the homestay application (“Homestay Carer/s”) shall be on the following terms and conditions:

1. The School agrees to pay the Homestay Carer/s a fee in return for providing homestay accommodation for international students in accordance with the Homestay Carer Agreement. The School will advise the Homestay Carer/s of the fee and schedule for payments when a student is placed for homestay accommodation.
2. A duly appointed representative of the School shall have reasonable access to the homestay accommodation and facilities.
3. There is the expectation that the students will have their own bedroom which has internal access to the remainder of the home.
4. The Homestay Carer/s shall keep the School informed of matters concerning the student including matters relating to the health, wellbeing, supervision, or safety of the students such as accidents, incidents, behavioural concerns, or absences without reasonable explanation. The Homestay Carer/s shall provide such other information relating to the student as requested by the School.
5. The Homestay Carer/s agree that the student is to abide by the school rules and expectations.
6. The student shall be liable for all costs, expenses, and outgoings, i.e. entertainment, clothing, mobile phone top ups, AT hop card, any extra and specific personal hygiene products and other related expenses incurred for their own benefit unless otherwise agreed between the Homestay Carer/s and student.
7. The Homestay Carer/s are to provide the student with at least:
  - a. Three nutritional meals a day, 7 days a week (breakfast, lunch: packed lunch on schooldays and evening meal including monitored access to snacks and fruit)
  - b. Their own bedroom comprising of a comfortable bed, clean bedlinen, a pillow, warm blankets, study desk, lamp, chair, adequate storage, and wardrobe space
  - c. Regularly laundered bedlinen and towels
  - d. Access to the house (i.e. a key or key code)
  - e. New Zealand approved and regularly maintained working smoke alarms

- f. First aid supplies
- g. Laundering of personal clothing
- h. Shared use of facilities in the home i.e., shower, television, lounge and living room space
- i. Internet access for completing homework tasks and research and for communicating with family and friends
- j. Adequate heating during winter months and cooling during summer months

It is the School's expectation that the student is provided with accommodation as would normally be expected for a member of the Homestay Carer/s own family.

- 8. The Homestay Carer/s agrees that the student shall not be left unsupervised in the home for lengthy periods at all times
- 9. The Homestay Carer/s agrees that the student will not be left at home overnight without appropriate adult supervision. It is the Homestay Carer/s responsibility to inform the School in advance if they are unable to supervise the student overnight.
- 10. The School may, at its discretion, remove the student from the Homestay Carer/s accommodation without notice and terminate the Homestay Carer/s agreement immediately if:
  - a. In the School's reasonable opinion, the safety or the wellbeing of the student is in doubt
  - b. In the School's reasonable opinion, the Homestay Carer/s accommodation is affecting the student's behaviour or academic performance at school
- 11. All the information provided in respect of the Homestay Carer/s (including information contained in the application), student or other matters of a confidential nature relating to the Homestay Carer/s accommodation, shall be held, and kept confidential except disclosure of information including the application:
  - a. To the student (or prospective student), the student's guardian and/or parents
  - b. To any professional consultant or such other person where it is in the interests of the student to provide the information
  - c. Pursuant to any statutory or other legal duty
- 12. Should any dispute or difference arise between the parties concerning this agreement or the provision of Homestay Carer/s accommodation, the parties agree that they will, in good faith, endeavour to resolve the dispute by consultation and negotiation.
- 13. The Homestay Carer/s rights and obligations under these Terms and Conditions may not be assigned without prior written agreement of the school.
- 14. The School shall not be liable for any costs, expenses, damages, or other claims against the Homestay Carer/s arising from any acts or omissions of the student. The School shall only be liable for the payments set out in the Terms and Conditions for the periods that the Host is providing homestay accommodation to the student.
- 15. The Terms and Conditions may be varied by the School upon notification from time to time and will continue to apply to the provision of homestay accommodation by the Homestay Carer/s until notified otherwise.

16. The School may be unable to process the application if the Homestay Carer/s fail to provide any information requested in the application to provide Homestay accommodation.
17. The acceptance of the Terms and Conditions for the provision of homestay prevents Homestay Carer/s from entering into a private arrangement for the provision of Homestay accommodation with the student that the School has introduced to the Homestay Carer/s.

The School has agreed to observe and be bound by The Education (Pastoral Care of Tertiary and International Learners) Code of Practice 2021 (The Code). Further information about The Code can be obtained from <https://www2.nzqa.govt.nz/tertiary/the-code/>.

Acceptance of Terms and Conditions of Homestay

I/We hereby acknowledge and agree to the “Terms and Conditions of Homestay”.